International Coastal Symposium (ICS2024)
Oral and Poster Presentation Guidelines

Oral Presentations:

- Please upload your oral presentation on the Ex Ordo Platform by the end of day on 15 September 2024 and adhere to the guidelines provided below.
- All oral presentations have a maximum length of 15 minutes. The last 3-5 minutes of the presentation should be reserved for questions and discussion, which will be moderated by the Chair of that particular breakout session). If you have not concluded your presentation in the 15-minute timeframe, you will be notified that your time has ended and the next speaker will be allowed to proceed.
- Kindly utilize the **provided oral presentation template** on our website https://www.ics2024.org/. The template is to be used as a guide, therefore, you may utilize the template to best arrange your presentation slides. However, we kindly ask you to refrain from changing the slide dimensions, logo placement, and the cover page design.
- For a correct assignment of your presentation, the name of the submitted PowerPoint file (.pptx) in Ex Ordo should be as follows:
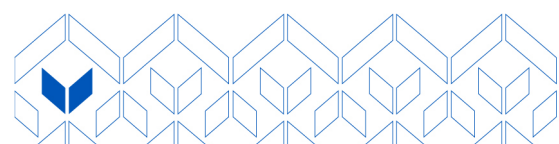
LAST NAME(presenting author)_SUBMISSION ID NUMBER_ORAL_ICS2024

- The file size limit of your presentation is 50 MB. In addition to uploading your presentation online, please bring a copy on a USB drive to the ICS2024. Upon arrival at the conference, please coordinate with the registration staff to make sure your presentation is working properly. This is especially recommended if videos or animations are featured in your presentation.
- Oral presentations are to be free of any inappropriate language, phrases, or images. We also kindly ask the authors to abstain from including any political or religious inferences or references in the presentation. If a presentation is determined to be inappropriate, it will be removed from the ICS2024 program.
- Any questions should be sent to: ics2024@udst.edu.qa

Poster Presentations:

- Please upload your poster presentation on the Ex Ordo Platform by the end of day on 15 September 2024 and adhere to the guidelines provided below.
- The name of the submitted PowerPoint file (.pptx) in Ex Ordo should be as follows:

LAST NAME(presenting author)_SUBMISSION ID NUMBER_POSTER_ICS2024

- Kindly utilize the **provided poster presentation template** on our website https://www.ics2024.org/. Please use the template as a guide to arrange your poster, but do not change the poster dimensions or alter the logo placement (top and bottom banner).
  - To accommodate the available panels at the venue, your poster should be A0 size (84.1 cm x 118.9 cm), not exceeding 90 cm in width and 120 cm in height (the template provided is already A0).
  - Please use a clear typeface. The poster should be readable from a distance of approximately 2-3 m away. The title banner of your poster should state the title of the presentation and the name(s) and affiliation(s) of the author(s).
- The ICS2024 Organizing Committee will provide the authors with poster numbers, which will correspond to where the posters should be hung.
- It is expected that you stand by your poster during the designated poster sessions and, if possible, during the breaks. It is encouraged that authors make appointments with interested parties to specifically discuss their poster and research.
- **Authors are responsible for printing their posters and physically bringing them to the ICS2024.** Upon arrival at the conference, please coordinate with the registration staff to make sure your poster is assigned to the correct display panel.
- Poster presentations are to be free of any inappropriate language, phrases, or images. We also kindly ask the authors to abstain from including any political or religious inferences or references on the posters. If a poster is determined to be inappropriate, it will be removed from the ICS2024 conference.
- Any questions should be sent to: ics2024@udst.edu.qa